

Minutes of the Annual General Meeting, 25th August 2021

1. Appointment of chair

Peter Kjærsgaard Jørgensen welcomed parents and staff to the Annual General Meeting and proposed Marco Solis as chair of the meeting. Marco Solis agreed to act as chair and was unanimously elected by a show of hands.

2. Admission of strangers

Marco Solis proposed that strangers (non-parents) be admitted to the AGM and this was unanimously agreed by a show of hands.

3. Board Roles & Responsibilities / Submission of applicants for Board positions

Peter Kjærsgaard Jørgensen announced the two board positions which were up for election, those occupied by Søren Tylvad Andersen and Anette Hall. Whereas Søren Tylvad Andersen would like to resign from the board, Anette Hall would like to stand for re-election. On behalf of the board, Peter Kjærsgaard Jørgensen took the opportunity to thank Søren Tylvad Andersen for his effort and cooperation with the school board during the years.

Afterward, Peter Kjærsgaard Jørgensen explained the election procedure and he went through the board's key roles and main responsibilities within finance, strategy, keeping the Articles of Associations updated, and supporting and guide the management in executing the overall strategy.

The board meets for an internal board meeting every second week and a board meeting along with the school management every second month.

4. Board report 2020/2021

Peter Kjærsgaard Jørgensen opened the board report with a status on student numbers in both the school, new starters, and the Kindergarten. The development in student numbers is satisfying and the Kindergarten is the school's pipeline. We look back at a year with both a new sports area, the new ASP building, and the setup of an afternoon club. Moreover, we had success with fundraising for new computers for the staff. Fundraising for projects like a sports hall/multipurpose building is still a focus point. We have good cooperation with Sønderborg municipality upon the mutual benefits of having an international school in Sønderborg.

Focus is on marketing in general: articles in various media, "word of mouth", website and posters.

4.1 Strategy

Board member Chintan Kharche explained about the workshop with all staff and the board. The purpose was a dialogue on what SIS stands for and a discussion of our core values: *a safe, healthy and supportive environment, a strong academic focus, we "see" each other, and the local international school community.*

4.2 Board outlook

Peter Kjærsgaard Jørgensen explained that the school is financially sound with a student number of 160. However, to develop and invest in both education and facility improvements a focus point must be increasing the number of students along with continuing fundraising. Overall work towards being recognized as a quality international school in the region.

- There was a discussion that the school should grow to meet the everlasting need for development within both the learning environment and facility (e.g. the school might need a new roof in some years). But always keep in mind we are here because of the *quality* of the education.
- We will defend the decision of a maximum of 22 students in a class and always be a one-lane school. If we reach around 180 students, we might end up in a situation where we have to reject some applicants. A suggestion came up to reserve (sell) some seats for bigger companies in the area.

5. Financial status and audit

Søren Tylvad Andersen presented the financial accounts for 2020. The income statement shows a loss of DKK 303.000.

Despite a decline in the number of students compared to 2019, the total income shows an increase of DKK 393.000 from 2019 to 2020. The higher income is due to the state grants being calculated and paid according to the school year, whereas the financial accounting shows the calendar year of 2020.

On the cost side, the accounts show an increase in salaries for both teachers, facility, and administration. More teachers have been employed, and the new statement on holiday liabilities affects the salary costs in all departments. The increase in administration costs is primarily due to new licenses and termination of a contract, and thus a one-off affection on the admin salary costs.

Mainly because of the increase in the number of students, the expectations of the financial result for 2021 are positive.

- A comment from the floor and discussions regarding the school's fee structure. Despite the introduction of the 12th school fee payment, SIS remains one of the cheapest international schools in Denmark. It was noted that SIS is exactly where we should be as the comparison should rather be local than national.
- Comment from the board, that the state grant by far is the biggest income compared to the parental fees. The state funding percentage remains the same although salary percentages increase.

6. Headmasters report

Henrik Kristensen reported upon the current *status* of student numbers, staff, academics, and *development* as goes for the subject Danish, the wellbeing program, and focus on the homepage and other media. New energy came along with the new board and the headmaster thanked the board for their hard work and cooperation. We have received a very positive report on the Kindergarten from Sønderborg municipality and also the school inspector has visited the school and returned a positive report.

We are "back to business" after the Covid-19 lockdown. Focus points will be resuming our traditional events, tell the outside world what we do right, we are academically strong, and the school is a secure place, students know how to behave. MOT has had a revival, new facilities, and we have started the new school year with an Afternoon Club. Long-term goals would be 180-200 students, a sports hall, ensure the best learning environment for our students, a child-universe.

Henrik Kristensen explained the Cambridge grading system and a calculated average was shown on the subject Danish and the Cambridge grades.

- A comment upon the access to Gymnasiums after SIS. Henrik Kristensen explained about the admission test to get into the Gymnasiums. Our students have to do the admission test; they are doing well.
- We have received very positive feedback on our students from the different Gymnasiums.

7. PTC report 2020/2021

PTC chair H el ene Trinquet presented on behalf of the Parent-Teacher Committee their role in terms of the current structure/organization, the different events, and the financial report of the year.

Due to the Covid-19 situation, several events were canceled last year but the PTC expects to complete all the traditional events in the school year 2021/22.

The overall purpose of the PTC is to support and strengthen the community spirit.

- The financial report shows a positive result. It was explained that any surplus at the PTC account would be used to buy things/materials for the school and thus benefit the students.

8. Approval of changes in Article of Association

The Articles of Association were last changed in 2015 but never presented and approved at an Annual General Meeting. Along with legal assistance from Danmarks Private Skoler, the board has worked upon an update of the Articles of Association. Peter Kj ersgaard J rgensen presented all changes to the Articles of Association to the parents.

All changes to the Articles of Association were approved by the parents.

9. Election of board members

Open for election were two positions to the board and two candidates to stand as reserve board members. On election were Anette Hall, Rasmus Banke, Somanath Jadhav, and Antonio Mayo. Those standing for election introduced themselves (Steve Hall introduced Rasmus Banke in his absence) and the floor was allowed to question them. Ballot papers were distributed to members and collected.

Alice Damgård and Marina Christiansen tallied up the votes and Marco Solis announced the result: Elected to the board were Anette Hall and Rasmus Banke. Both Antonio Mayo and Somanath Jadhav accepted to step in as respectively number one and number two reserve board members.

10. Any other business


- The AGM had been announced at the pinboard on Skoleintra and the board would like to know from the members how they got to know about the meeting. It was discussed whether the virtual pinboard on Skoleintra was a sufficient way for announcements. It was mentioned that SMS to all parents would be a possibility.
- There was a discussion about the importance of supporting the Danish language at home. Success in learning is a cooperation between students, teachers, and parents.
- Discussion of the differences and similarities of the subject Danish taught in public and private international schools.

There being no further business, the parents and staff were thanked for attending and the AGM was declared closed.

Signature of the Chair

Date: 30/08/2021

Chair of the meeting:



Marco Solis