

Minutes of the Annual General Meeting, 27th of April 2022

The Annual General Meeting (AGM) was held in the SIS assembly room, starting at 19:00. Chairman Rasmus Banke (RB) began the meeting by welcoming parents, he presented the present board members to the assembly and went through the agenda.

1. Appointment of chair

RB proposed Hans Henrik Fischer (HHF) as chair of the meeting. HHF agreed to act as chair and was unanimously elected by a show of hands. HHF declared the AGM was convened according to the regulations. Alice Damgård Nissen (AN) was appointed as the minute taker.

2. Admission of strangers

HHF proposed that strangers (non-parents) be admitted to the AGM and this was unanimously agreed upon by a show of hands.

3. Board Report 2021/2022

RB presented the Board Report starting by explaining the board's key roles and main responsibilities within finance, and strategy, keeping the Articles of Associations updated and supporting and guiding the management in executing the overall strategy. The board supports and protects the school's core values - *a safe, healthy, and supportive environment, a strong academic focus, we "see" each other, and being a local international school.*

3.1 Focus 2021/2022

This year, a new chairman of the board, Rasmus Banke, has been appointed. The board's primary focus continued to be the maintenance and further development of the work processes with strategy, fundraising, marketing, and finance.

- Board member Peter Kjærsgaard Jørgensen commented on the fundraising status: we have received funds for the sports field as well as for school staff computers, but in general, we are facing difficulties with getting applications through the bigger funds as SIS wrongly is perceived as a Danfoss-related school. If any parent has experience with fundraising, a request was given to step forward.

In the area of school finance, the decision has been made to renew the roof of the main school building. The headmaster adds a comment that the work will start in week 18. We have the liquidity for this procurement.

The Afterschool Club for students in Year5 - Year10 has successfully been established.

There has been a bullying complaint in which the board has played an active role. The case involves a teacher and a group of students in the older classes. The board cannot go into details about the case but they have dealt with the complaint as regards how the management has conducted the investigation and finally decided to solve the matter. The board is satisfied with the management's handling of this case.

3.2 Board outlook

The board will support the aspiration of being recognized as a qualitative international school, to increase the student number, and, in time, to create a holistic child universe. The outlook is to continue the academic focus, maintain a safe environment for personal development, maintain and develop facilities for both students and staff, and perform an active promotion of the school - along with continuing fundraising.

4. Financial status, audit, and budget

RB presented the financial accounts for 2021. The profit and loss statement shows a profit of DKK 319.000. Because of the increase in the number of students, the state grant has increased. The same rate of increase is not visible in the parental fee. On the cost side, the financial costs have increased due to an expensive loan in the building. We might consider restructuring the loan.

The board wants to strive for financial consolidation.

- A question from the floor regarding the state grant: despite an increase in the number of students, the state grant does not show the same significant increase. Peter Kjærsgaard Jørgensen explained that the increase in student numbers mainly was seen after September 5th which is the cut-off date for the annual allocation of the state grant.

RB presented verbally the budget for 2022: no major differences to 2021 are expected and despite the investment in renewing the roof, we expect a positive result for 2022.

- A question from the floor was why we can keep a profit without any major changes in income and investment in the roof of DKK 500.000. RB explained that the cost will be depreciated on the balance sheet.

The accounts are public and have been audited by Ernst & Young without any comments.

5. Headmasters report

Henrik Kristensen (HK) reported on the current status of student numbers, staff, and class sizes, and he explained SIS is a Cambridge-associated school. We are facing many new inquiries regarding available seats, - especially German families and, partly in cooperation with Sønderborg municipality, we also have students from Ukraine. For the first time, we are having waiting lists for different classes, as we are determined about keeping class sizes small (maximum 20 students and two emergency seats). We are getting positive feedback from the gymnasiums regarding our students.

Since August 2021, the new pavilion is up running, we have a successful Afterschool Club, and due to no more lockdown, we resumed the MOT program and project weeks. We are continuing to fulfill the school strategy of doing the best of our abilities. We want to take social responsibility to a certain limit. We want to be a part of the local community and tell the outside world what we do, - e.g. we have had a local TV spot and we are active on Facebook.

Since SIS is growing, a major focal point is a need for structural changes, - streamlining the procedures and in general, seeing through our different school policies. We will stay a safe, academic school and seek overall improvement. In terms of facilities, one last thing missing is a sports hall.

HK thanked all parents, students, staff, and the board for their cooperation.

6. PTC report 2021/2022

Deputy Head Sonia Bansal (SB) presented on behalf of the Parent-Teacher Committee their role in terms of the current structure/organization, the different events, and the financial report of the year.

Due to the Covid-19 situation, several events were canceled last year but the PTC expects to complete all the traditional events in the school year 2022/23.

The overall purpose of the PTC is to support and strengthen the community spirit.

- The financial report shows a positive result. It was explained that any surplus at the PTC account would be used to buy things/materials for the school and thus benefit the students. It has not yet been decided what to buy.
- SB explained that parents and teachers work together on school events. Teachers can sign up for the different PTC events, - hence the name Parent-Teacher Committee.

7. Election of board members

RB announced the two board positions which were up for election, those occupied by Peter Kjærsgaard Jørgensen (three-year position) and Maud Martin (one-year position). Whereas Maud Martin would like to resign from the board, Peter Kjærsgaard Jørgensen would like to stand for re-election.

Open for election were two positions on the board and two candidates to stand as reserve board members. On election were Peter Kjærsgaard Jørgensen, Steve Hall, Lotte Hjort Laursen, and Charlotte Lund Nielsen. Those standing for election introduced themselves and the floor was allowed to question them. Ballot papers were distributed to the parents on the floor and collected. HK and AN tallied up the votes and HHF announced the result:

- Peter Kjærsgaard Jørgensen 25 votes
- Charlotte Lund Nielsen 21 votes
- Lotte Hjort Laursen 9 votes
- Steve Hall 5 votes

Elected to the board were Peter Kjærsgaard Jørgensen (for a three-year position) and Charlotte Lund Nielsen (for a one-year position). Steve Hall and Lotte Hjort Laursen became reserve board members.

8. Incoming proposals

8.1 Wellbeing

Steve Hall has requested that the issue of bullying and well-being, in general, is brought up in the AGM. While respecting the fact that one specific case of bullying cannot be discussed in detail at the AGM, Steve Hall's message to fellow parents was to let them know it has happened at school and his advice is always to address bullying if one ever experiences it.

- Comment from the floor: it is positive that the school is open-minded about the topic.
- Question from the floor about school policy and route of command in such a case: HK answered that the school has got a bullying policy. The normal path to follow for addressing the issue would be to go to one's teacher, eventually followed by going to the class teacher, and, if necessary, go to the management. The last instance is the board.
- Comment from HK: we want to act and be ahead of such situations - not re-act. We talk about "how to behave", we have the class teacher time, we have the MOT program.
- Comment from RB: teachers should spend time supervising each other. HK confirmed this is already set in motion.
- Question from the floor if the school has got a system for students to give feedback on the teachers. HK answered that every third year a survey is performed. We will look into having both survey and policy about wellbeing more structured and formulated in writing.

RB ended the discussion by determining the topic of bullying is brought up at the next upcoming board meeting.

9. Any other business

- A question from the floor was if the school can prioritize time and focus for the younger students to have their lunch finalized. SB answered the topic was brought up in the last primary meeting. The school will implement changes during the lunch break for primary.

There being no further business, the parents and staff were thanked for attending and the AGM was declared closed.

Signature of the Chair of the meeting:



Lawyer Hans Henrik Fischer

0505.2022
Date