

AGM Meeting

26th April 2023, Sønderborg International School
19:00-21:00



Attendees: Parent group & PTC members

Board Members:
Rasmus Banke RB
Anette Hall AH
Charlotte Lind CL
Peter Jørgensen PKJ
Absent: Chintan Kharche CK

School Representatives
Henrik Kristensen HK
Sonia Bansal SB

Minutes of Meeting

Type	Issue	Input / Action	Responsible	Due
Info	Introduction	The Annual General Meeting (AGM) was held in the SIS assembly room, starting at 19:00. Chairman Rasmus Banke (RB) began the meeting by welcoming parents, he presented the present board members to the assembly and went through the agenda.	RB	
	Appointment of chair	RB proposed Mr. Christian Vejen Eriksen (CE) as the chair of the meeting. CE has been appointed by the present parent group unanimously and has agreed to act as chair.		
	Admission of strangers	RB has also mentioned two open seats on board and 2 suppliants. CE proposed that strangers (non-parents) be admitted to the AGM and there were no strangers.		
Info		RB presented the Board Report starting by explaining the board's key roles and main responsibilities within Friskoleloven (law), strategy, finance, keeping the Articles of Associations updated, and supporting and guiding the management in executing the overall strategy.	RB	
Info	Board Report	Students' numbers - The number of students has grown from 80 to approx. 180 over the past 8 years. RB showed the trends of falling student numbers in the municipal and compared but still SIS is doing good.	RB	

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		<p>School fees - School fees have been increased by 125 DKK and ASC & ASP has been increased by 25 DKK due to inflation.</p> <p>Fundraising - School looks for funds for fundraising the different funds, the board had put lots of effort to get the funds and we got 250,000 DKK from the BMC fund. But in general, we are facing difficulties with getting applications through the bigger funds. The improvement of the sports hall facilities is a continuous task, and a strategic plan has been developed in three stages and will also be a focus point for the new school board. RB has shown the three stages plan to the parent group.</p> <p>School frame - Get the priorities straight.</p> <p>Monitor the financial situation.</p> <p>Continue to fundraise & to continue push and support development of the organisation.</p>		
Info	Financial status, audit, and budget	<p>HK presented the financial accounts for 2022-</p> <p>No major differences to 2022 are expected. The bigger part goes to the salary of the staff due to the union regulations.</p> <p>The increased figures are due to heating & power, roof maintenance, and a cleaning company has been hired which has cost more this year.</p> <p>The salary increased due to the sickness of the janitor and at some point, two salaries have been paid at a certain point due to the new hire. But this needs to come down.</p> <p>HK explained that the increase in student numbers mainly was seen after September 5th which is the cut-off date for the annual allocation of the state grant.</p>	HK & RB	

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		<p>The accounts are public and have been audited by Ernst & Young without any comments.</p> <p>A question was asked by one of the parents - if there is any plan to lower the power cost with any renewable energy solution? - reply was the liquidity is not that strong to do that, but LED lights have been installed to reduce the cost for now.</p>		
Info	Headmaster Report	<p>Henrik Kristensen (HK) reported on the status of student numbers, staff, and class sizes, and he explained SIS is a Cambridge-associated school.</p> <p>The focus has been put on the school's core values.</p> <ul style="list-style-type: none"> - a safe, healthy, and supportive environment, a strong academic focus, we "see" each other, and being a local international school. - values narrowed down to the 3 R's -respect, responsibility, and Rummelighed which actively is accommodated by the staff by trying to be role models. <p>The school is focusing on upholding school policies via A-Z, parent handbooks, staff handbooks, etc. We try to update these handbooks from time to time and implement lots of policies to have uniformity in many procedures.</p> <p>We have had a successful year of growth. Some of the major events have been mentioned by HK. HK has thanked PTC for their support in helping in the social events to bring the community together.</p> <p>PTC is a very valuable part of our community, and we benefit a lot from their work.</p> <p>The student's Edd's has been introduced this year, which has been a success.</p> <p>The grade average was shown.</p>	HK	

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		<p>Kindergarten - With the new management in Engelshøj and the change in our staffing here, the quality of the department has been increased.</p> <p>We are almost filled in the Kindergarten, and we have received positive feedback from the Commune's inspector.</p> <p>The school Club has been a success and is running very smoothly.</p> <p>The focus area for the next school year -</p> <p>With the growth of the school, a new organizational plan has been made where the coordinators' roles are implemented to increase the transparency of the school's policies and values.</p> <p>School inspector report - The report has been created by our school inspector by visiting the classes several times and after seeing the requirement and the checklist given by the ministry. SIS is following the guidelines. This report will be linked to the school homepage.</p> <p>HK thanked all parents, students, staff, and the board for their cooperation.</p>		
Election of board members		<p>RB announced the two board positions which were up for election.</p> <p>Open for election were two positions on the board and two candidates to stand as reserve board members.</p> <p>Those occupied by</p> <ol style="list-style-type: none"> 1. Kai Schlüter 2. Bianca Koch <p>And the two supplements are:</p> <ol style="list-style-type: none"> 1. Casper Kunstmann 2. Jude Hartwig 		
PTC Report 2021/2022		<p>Jude Hartwig, the chairperson of the PTC, presented on behalf of the Parent-Teacher Committee their role in terms of the current</p>		

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		<p>structure/organization, the different events, and the financial report of the year.</p> <p>Several events traditional events like welcome back breakfast, summer BBQ, and a new event - the pumpkin decoration competition - were executed in the school year 2022/23.</p> <p>The overall purpose of the PTC is to support and strengthen the community spirit.</p> <p>The financial report shows a positive result.</p> <p>It was explained that any surplus in the PTC account would be used to buy things/materials for the school and thus benefit the students. This year 10000 DKK will be used for signs for the school.</p>		
Any other business		<p>There being no further business, the parents and staff were thanked for attending and the AGM was declared closed.</p>		

Signed:

Christian Vejen Eriksen
Chair of the Meeting

A handwritten signature in blue ink, appearing to read 'C. Vejen Eriksen'.

Date:

8/5 - 2023

